

## NFON Learn: Data Privacy Policy (en)

### Data Privacy Policy

NFON AG, its affiliates and other entities within NFON's group of companies ("NFON", "we", "us", or "our") respect your privacy and take data protection very seriously.

This Privacy Policy (the "Policy") applies to the processing of Personal Information collected in connection with the NFON Learn website as well as all related applications, and services that we provide to you (collectively, our "Service") via this website.

NFON is responsible for operating this website and service.

### Contact Details

Should you require any further information or would like to raise any concerns, please contact:

Data Controller	NFON AG Machtlfinger Str. 7 81379 Munich Germany
Data Protection Officer	Claudia Standke datenschutz@nfon.com

### Collection, processing and use of personal data

Personal data means any information, which relates to you or from which you could be identified (reference to a particular individual). This includes information such as your name, email address, postal address, or your telephone number. Any information, which cannot be linked to your identity are not included in this category.

The processing of your personal data can only be done where it is permitted by law, or when you have given consent.

### Data processing occurring at all time

The following data will be processed independently of you being logged in:

PURPOSE	LEGAL BASIS
Operation of this website	Art. 6 (1) (f) GDPR

### Data processing occurring when a user is logged in

The following personal data will be processed only once you are logged in, and is will be used exclusively for the following purposes with the appropriate legal basis:

PURPOSE	LEGAL BASIS
Staff administration	Art. 6 (1) (b) GDPR
Personnel training, including management of trained people	Art. 6 (1) (b) GDPR
Monitoring of exam sessions and quiz attempts	Art. 6 (1) (f) GDPR
Operation of a forum	Art. 6 (1) (b) and (f) GDPR
Data analysis, including profiling	Art. 6 (1) (a) GDPR
Showing Videos via third party suppliers	Art. 6 (1) (a) GDPR
Offering navigations services via third party suppliers	Art. 6 (1) (a) GDPR

## Data processing occurring for technical reasons (Web Server and Cookies)

Furthermore, personal data is processed for technical reasons by the use of the HTTP Protocol or by the use of cookies.

The HTTP Protocol is used by the servers to collect the following data:

DATA	PERIOD OF STORAGE
Browser type and version	180 days
Operating system used	180 days
Referrer URL	180 days
IP address	180 days
date and time of enquiry	180 days

## Data processing occurring for other reasons

Any further processing of personal data will be indicated to you before processing. For this purpose storage periods are determined based on the process and implemented in compliance with all the legal obligations.

## Transfer of data

For this purpose we transfer your data to the following recipients:

RECIPIENT	PURPOSE	LOCATION OR THIRD COUNTRY
Synergy Learning	Operation and support of the website	United-Kingdom
Smowl	Monitoring of exam sessions and quiz attempts	Spain

If a transfer to a third country takes place, your personal data is protected by contractual agreements with the recipient in accordance with Article 44 of GDPR. To obtain a copy of the contractual agreements made, please contact our Data Protection Officer.

## Rights of the data subject

As a data subject, whose personal data is processed, you have the following rights at all times:

- Right to access
- Right to rectification
- Right to erasure
- Right to restriction of data processing
- Right to data portability
- Right to object, in particular in the case of processing pursuant to Article 6(1) points (a) and (f) of the GDPR
- Right to lodge a complaint with a supervisory authority

If you wish to exercise these rights, please write informally to our Data Protection Officer. If you wish to exercise your right to object, the processing of your data up to the time of your objection remains unaffected.

## Your consent to Data Processing

You can revoke your consent at any time in your user settings or cookie settings, depending on the consent selected and the technology used.